



Steven L. Beshear
Governor

Leonard K. Peters
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

David L. Armstrong
Chairman

James W. Gardner
Vice Chairman

Daniel E. Logsdon Jr.
Commissioner

March 16, 2015

TO ALL JURISDICTIONAL NATURAL GAS UTILITIES AND OPERATORS

807 KAR 5:027, Section 3, requires natural gas utilities to **notify the Commission, no later than two (2) hours following discovery by the utility**, of any utility related incident that:

- (a) Is reported to USDOT pursuant to 49 CFR Part 191, Federal Pipeline Safety Regulations.
- (b) Requires taking any segment of pipeline or mains out of service.
- (c) Results in gas ignition.
- (d) Causes estimated damage to property of the utility, or others, or both, of \$25,000 or more.
- (e) Results in the loss of service to forty (40) or more customers for four (4) or more hours.
- (f) Causes the loss of a sizable amount of gas.
- (g) Received extensive news coverage, or in the judgment of the utility is significant, even though it does not meet the criteria of paragraphs (a) through (f) of this subsection.

Notification pursuant to 807 KAR 5:027, Section 3 is to be provided:

Telephonically to [502-782-7903](tel:502-782-7903)
and
via Electronic Mail to Pipeline.Safety@ky.gov

In addition to the initial notice, a summary written report is required to be submitted and received by the Commission within thirty (30) calendar days of the date of the reportable incident.

This notification and reporting does not relieve the utility/operator of the responsibility of reporting to the USDOT in accordance with 49 CFR Part 191.

A copy of the subject regulation along with an Incident Notification Form is attached for your convenience and future reference.

You are requested to **acknowledge receipt and provide the emergency contact information on the following form within 30 days of receiving this information.** Please ensure that the Commission's contact information is disseminated to appropriate personnel within your organization.

Attachments

PLEASE COMPLETE AND RETURN WITHIN 30 DAYS OF RECEIPT TO:

Kyle Willard, Director
Division of Engineering
Public Service Commission
P. O. Box 615
Frankfort, KY 40602
(502) 564-3940
Via Fax (502) 564-1582 or
Pipeline.Safety@ky.gov

I acknowledge receipt of the incident notification requirements for gas utilities/operators:

X			
Authorized Signature (email address if submitted electronically)		Date	
Typed/Printed Name		Title	
Name of Utility/Operator			
Telephone Number of Utility/Operator		Fax Number of Utility/Operator	Electronic Mail Address of Utility/Operator
Street Address/PO Box of Utility/Operator			
City		State	ZIP + 4
24-hour Emergency Phone #		Website Address of Utility/Operator	
Emergency Contact Information			
1			
	Name		Title
Office #		Mobile #	FAX #
Emergency #(if different from above)		Electronic Mail Address	
2			
	Name		Title
Office #		Mobile #	FAX #
Emergency #(if different from above)		Electronic Mail Address	
3			
	Name		Title
Office #		Mobile #	FAX #
Emergency #(if different from above)		Electronic Mail Address	

Attach additional sheets if needed

807 KAR 5:027. Gas pipeline safety; reports of leaks.

RELATES TO: KRS Chapter 278, 49 C.F.R. Part 191, 49 U.S.C. 1671

STATUTORY AUTHORITY: KRS 278.040(3), 278.230(3)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 278.040(3) provides that the commission may adopt reasonable administrative regulations to implement the provisions of KRS Chapter 278 and to investigate methods and practices of utilities subject to commission jurisdiction. KRS 278.230(3) provides that utilities shall file any reports reasonably required by the commission. This administrative regulation establishes rules which apply to reports of leaks by natural gas utilities.

. . .

Section 3. Telephonic Notice of Certain Incidents. (1) At the earliest practicable moment but no later than two (2) hours following discovery, each utility shall give notice to the commission in accordance with subsection (3) of this section of any incident that:

(a) Is reported to USDOT pursuant to 49 CFR Part 191, Federal Pipeline Safety Regulations.

(b) Requires taking any segment of pipeline or mains out of service.

(c) Results in gas ignition.

(d) Causes estimated damage to property of the utility, or others, or both, of \$25,000 or more.

(e) Results in the loss of service to forty (40) or more customers for four (4) or more hours.

(f) Causes the loss of a sizable amount of gas.

(g) Received extensive news coverage, or in the judgment of the utility is significant, even though it does not meet the criteria of paragraphs (a) through (f) of this subsection.

(2) A utility need not give notice of an incident that meets only criteria of subsections (1)(b) and (c) of this section if it occurred solely as a result of, or in connection with, planned or routine maintenance or construction.

(3) Each notice required by subsection (1) of this section shall be made by telephone to the commission's chief engineer, gas pipeline safety branch, or designated staff; and shall include the following numbers:

(a) Names of operator and person making report and their telephone numbers.

(b) Location of incident.

(c) Time of incident.

(d) Number of fatalities.

(e) All other significant facts known by the operator that are relevant to the cause of the incident or extent of damage.

(4) If designated staff cannot be contacted, required information shall be reported by telephone to the nearest post of Kentucky State Police, followed by confirmation via electronic mail addressed to the commission.

(5) Each notice made in accordance with this section shall be supplemented by a written report within thirty (30) days giving full details such as cause; extent of injuries or damage; and steps, if any, taken to prevent reoccurrence. If additional information is received by the utility subsequent to the initial report indicating a different cause, more serious injury, or more serious property damage than was initially reported, a supplemental telephone call shall be made to the commission's chief engineer, gas pipeline safety branch, as soon as practicable.

. . .

GAS PIPELINE SAFETY BRANCH INCIDENT NOTIFICATION FORM

KENTUCKY PUBLIC SERVICE COMMISSION

(502) 782-7903 / Pipeline.Safety@ky.gov

Date of Incident ____/____/____ Time of Incident ____AM ☐ PM☐ ET☐ CT☐

Notification By: Name _____ Title _____

Phone (____) _____

Operator Involved _____ OPID # _____

Phone (____) _____ Address _____

Location of Incident: County _____ City _____

Address _____

Did Incident Cause: Fatality? Yes ☐ No ☐ Unknown ☐ Number? _____

Injury? Yes ☐ No ☐ Unknown ☐ Number? _____

Did the following occur: A. Explosion ☐ B. Blowing Gas ☐ C. Fire ☐ D. Evacuation ☐

Other relevant, significant facts known: _____
